



HVAC TECHNICIAN

Permanent Position

City: Edmonton, AB

We are seeking a qualified HVAC technician with at least 4 years experience who is looking for an opportunity to take on a lead role in our service and maintenance organization. The service locations include Edmonton and the surrounding area. Service is required to be provided at our owned and operated facilities as well as our client locations. The successful candidate will have strong communications and interpersonal skills that allow him or her to successfully develop positive relationships with the Building Operators and commercial office Tenants. Strong problem solving and trouble-shooting skills are a necessity to manage the modern HVAC devices and control systems in these new facilities. Additionally, the candidate should have knowledge of the operation and troubleshooting of water source heat pumps in a commercial applications, make-up air systems, hot water and heating water boiler systems, and absorption cycle systems.

Responsibilities:

- Be familiar with all aspects of physical building operations, ensuring all operations are carried out in a safe and efficient manner at all times.
- Responsibility for and performance of all tasks related to building HVAC system maintenance, and repair including but not limited to, work generated from Preventative Maintenance and Work Order systems.
- Suggestions, recommendations, and implementation of improvements, alterations, upgrade, or replacement equipment or systems integral with the buildings.
- Maintain maintenance logs and adherence to maintenance schedules of all equipment
- Be responsible for trouble shooting, data collection and analysis and development of solutions to resolve HVAC issues.
- Provide assistance with investigative projects related to other building equipment, systems as directed.
- Other duties as assigned by the Service Manager from time to time based on needs, training, knowledge, and capabilities.
- Be available for on-call duty as required.
- Perform administrative work as required such as completion of work orders and maintaining required databases.
- Monitor risk management and environmental issues, reporting accordingly.
- Assist in preparation of budgets.
- Maintain service tools and equipment as required and directed.



Qualifications:

- High school diploma supplemented with a 4 years trade experience.
- Valid WHMIS certificate.
- Valid driver license and reliable automobile for use at work.
- Current First Aid certification
- Able to work independently with minimal direction and respond to emergency situations.
- Conversant with all safety, fire, OH&S and building codes.
- Computer Skills – Good knowledge of Windows XP, Outlook, Microsoft Word, Excel.
- Ability to work with the Blackberry devices
- Relationship Skills – Ability to communicate effectively and professionally utilizing computer, oral and written skills. Ability to develop and sustain good working relationships with contractors, tenants and public.
- The ability to manage other operations staff
- Organizational/Multi-Task Skills – Ability to allocate one's time effectively, work under pressure and manage tight deadlines; ability to handle multiple demands and competing priorities, adapt to new ideas and constant changes.

Salary:

Salary will be competitive within the industry and based on experience.

To apply for this job opportunity please fax or email resume to:

BLDG Services Group
RE: HVAC Technician

Fax: (780) 757-8017

Email: employment@bldg-inc.ca